

Series - Meeting files

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Identity area

Reference code	WB IBRD/IDA DC-03
Title	Meeting files
Dates	1974 - 1993 (Creation)
Level of description	Series
Extent and medium	9.60 linear feet of textual records

Context area

Name of creator	Development Committee
Repository	World Bank Group Archives

Content and structure area

Scope and content	This series consists of the administrative records of each session of the Development Committee. Included are agendas, lists of speakers, attendance, travel and seating arrangements, drafts of statements, records of discussions, and internal and external correspondence relating to the meeting. As an example, the file on the 38th meeting (May 1990) includes the agenda, press communique, seating chart, remarks for plenary, afternoon, and closing sessions, luncheon arrangements, press conference attendance, information for participants, statements, background materials, administrative matters, and the record of discussions.
Accruals	Accruals are not expected; the series was closed in 1993.
System of arrangement	Chronological.

Conditions of access and use area

Conditions governing access	Records are subject to review by the Development Committee. Researchers should be aware that the review process may be lengthy.
Conditions governing reproduction	Permission of the Development Committee required.

Allied materials area	
Related units of description	<ul style="list-style-type: none">Records of the Development Committee -- Verbatim records of Committee meetings (WB IBRD/IDA DC-01), contains the transcripts;Records of the Development Committee -- Meeting and numbered Committee documents file (WB IBRD/IDA DC-04), contains the meeting records.
Description control area	
Rules and/or conventions used	Internal World Bank Group Archives rules based on ISAD(G).
Dates of creation revision deletion	8 January 2004