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Identity area

Reference code	WB IBRD/IDA DEC-03-76
Title	Project Managers' Research Project Files
Dates	July 1969 - June 1985 (Creation)
Level of description	Series
Extent and medium	23.50 linear feet of textual records

Context area	
Name of creator	Office of the Chief Economist -- Office of the Vice President, Development Economics and Chief Economist and later Senior Vice President, Development Economics and Chief Economist
Repository	World Bank Group Archives
Content and structure area	
Scope and content	<p>This series contains files for the earliest projects approved under the World Bank's research program. These particular files are primarily those that were maintained by the managers responsible for directing the projects. Most were directed by staff from departments under the Development Policy Staff (the Development Research Center, the Development Economics Department, the Economic Analysis and Projections Department) and under the Economics and Research Staff (the Economics and Analysis and Projection Department and the Development Research Department), but others were conducted by staff from the sectors or the Regions. The files are in two sections: those that were completed and for which completion reports and evaluations had been filed and those for which the final reports and evaluations had not been filed.</p> <p>A project file typically contains draft research proposals with comments on the drafts, the formal research proposal submitted on a standardized form, memoranda establishing a review panel to vet the proposal and to convey the decision of the review panel, minutes of the Research Committee meeting at which the proposal was discussed, the Research Committee's decision on the proposal, correspondence with consultants who worked on the project, Back-to-Office reports from missions connected with the project, requests for computer support, requests for additional funding and/or an extension of the research schedule and the Research Committee's decisions regarding those requests, intra-office correspondence of the unit directing the project, a summary of the project results for inclusion in Research News, and possibly a project completion report on a standard form. For most projects, there is a separate folder containing quarterly status reports and possibly also the project completion report. The files in the completed projects section of the series also include evaluation reports. Most of the files for projects under the 672 and 673 series contain only completion reports.</p> <p>Project files Numbered 671-93 to 671-98 were used for documentation relating to the General Research Advisory Panel (GRAP) and five of the Special Research Advisory Panels. For the official GRAP files, see (add link to series 4031).</p>
System of arrangement	Records are arranged In two parts: completed projects; and projects for which evaluations and/or completion reports had not been completed. The files in each part are arranged by RPO number but not always in clear numerical order.
Conditions of access and use area	
Conditions governing access	Records are subject to the World Bank Policy on Access to Information.
Conditions governing reproduction	Records are subject to the Copyright Policy of the World Bank Group.
Allied materials area	

Related units of
description

- See Records of the Office of the Chief Economist -- Records of the Office of the Vice President, Development Economics and Chief Economist and Later Senior Vice President, Development Economics and Chief Economist (DECVP) -- Research Project Files Maintained in the Office of the Vice President, Development Policy (VPD) and the Office of the Vice President, Economics and Research (VPERS) ([WB/IBRD/IDA DEC-03-75](#)). These files do not contain the intra-unit correspondence from the project management unit, but they do contain evaluation reports and completion reports which are generally not found in the files in second part of this series. Also see Records of the Office of the Chief Economist -- Records of the Office of the Vice President, Development Policy (VPD) and the Development Policy Staff -- Correspondence and Files Created for Research Projects in Support of Operations (Operations Policy Files) ([WB/IBRD IDA DEC-01-02](#)) and; Records of the Office of the Chief Economist -- Records of the Office of the Vice President, Development Policy (VPD) and the Development Policy Staff -- Correspondence Concerning the World Bank's Research Program ([WB/IBRD IDA DEC-01-03](#)) for related Vice President, Development Policy correspondence.

Description control area

Rules and/or conventions used	Internal World Bank Group Archives rules based on ISAD(G).
Dates of creation revision deletion	6 October 2011