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Identity area

Reference code	WB IBRD/IDA EXC-11-03-40S
Title	Chronological file
Dates	1985 - 1990 (Creation)
Level of description	Series
Extent and medium	2.00 linear feet of textual records

Context area

Name of creator	Office of the President -- Barber B. Conable -- Marianne Haug (Executive Assistant to the President)
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Repository [World Bank Group Archives](#)

Content and structure area

Scope and content	<p>This chronological file consists of copies of the outgoing letters and memoranda, both those handled for President Conable by Marianne Haug and Haug's own correspondence. The records begin in July 1985 when Haug was the Assistant Director of the Industry Department, continue through her service as Assistant Director, West Africa Projects, and conclude in May 1990 at the end of her stay in the President's office. A few incoming letters are included. The files for the periods mid-October 1985 through March 1986, October through December 1986, and mid-March through June 1989 are missing.</p> <p>The files are useful both for their window onto the issues handled in the president's office and also for the glimpse they give of Haug's work as the first woman to serve as an Executive Assistant to the President of the Bank.</p>
System of arrangement	Records are arranged chronologically.

Conditions of access and use area

Conditions governing access	Records are subject to the World Bank Policy on Access to Information.
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Description control area

Rules and/or conventions used	Internal World Bank Group Archives rules based on ISAD(G).
Dates of creation revision deletion	1 July 2003