

Series - Chronological files (outgoing)

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Identity area

Reference code	WB IBRD/IDA EXC-11-43S
Title	Chronological files (outgoing)
Dates	1986 - 1991 (Creation)
Level of description	Series
Extent and medium	5.60 linear feet of textual records

Context area

Name of creator	Office of the President -- Barber B. Conable (President, 1986 - 1991)
Repository	World Bank Group Archives

Content and structure area

Scope and content This series contains letters and memoranda signed and sent by the President. Topics range from substantive issues of development assistance to social and public relations messages. Letters are addressed to foreign heads of state, government officials, banks, private citizens, US Senators and Congressmen, scholars, development institutions and academics, heads of organizations, diplomats, and journalists. Some internal messages and memorandam, including memoranda to the files, are included.

This is a verycomplete record of Conable's views on all matters that came before him and of the people with whom he corresponded. Although these are duplicate copies of records that should appear elsewhere in the files of the President's office or the Bank, this is a particularly useful series when other files have gaps.

System of arrangement Records are arranged chronologically, mainly by quarter of the year, and thereunder alphabetically.

Conditions of access and use area

Conditions governing access Records are subject to the World Bank Policy on Access to Information.

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Description control area

Rules and/or conventions used Internal World Bank Group Archives rules based on ISAD(G).

Dates of creation revision deletion 15 August 2003