

Series - Subject files

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Identity area

Reference code	WB IBRD/IDA EXC-12-02-01
Title	Subject files
Dates	1985 - 1993 (Creation)
Level of description	Series
Extent and medium	2.66 linear feet of textual records

Context area

Name of creator	Office of the President -- Lewis T. Preston -- Visvanathan Rajagopalan (Vice President and Special Adviser to the President)
Repository	World Bank Group Archives

Content and structure area

Scope and content	Visvanathan Rajagopalan maintained a series of subject files during his period as Vice President, Operations, and as Special Adviser to the President. Some of the files contain information spanning both periods, while others contain information from only one. Some files are purely topical (environment, for example) while others are on a specific meeting (for example, the file on Bellagio III) or a particular type of meeting (Bank senior staff retreats from 1987 through 1992).
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	Rajagopalan's files on development effectiveness provide useful background to the Wapenhans report controversy. Finally, during his tenure as Special Adviser Rajagopalan served briefly as the manager of the Information, Technology and Facilities Department, and a number of files deal with ITF management issues.
Appraisal, destruction and scheduling	Files authorized for destruction by the Bank's General Records Schedule were destroyed. These include Bank publications that are duplicated in other holdings were destroyed, instructions for using the information technology system then current, curriculum vitas of job seekers, and travel reimbursement claims.
System of arrangement	Records are arranged alphabetically.

Conditions of access and use area

Conditions governing access	Records are subject to the World Bank Policy on Access to Information.
Conditions governing reproduction	Records are subject to the Copyright Policy of the World Bank Group.

Description control area

Rules and/or conventions used	Internal World Bank Group Archives rules based on ISAD(G).
Dates of creation revision deletion	5 September 2006